**PROJECT NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICANT’S NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ELIGIBILITY TO APPLY**

|  |  |
| --- | --- |
| **Eligibility Criteria** | **Response** |

|  |  |
| --- | --- |
| **Nonprofit status:** Employer Identification Number or other documentation for 501(c)3 organizations or tribal sovereign nations. |  |
| **Answer YES or NO to statements 1-5 below** | **Yes or No** |
| Does your organization have a non-discrimination policy? |  |
| 1. **Financial audit:** Has your organization completed its last three audits with *no substantive findings*?
 |  |
| 1. **Fiscal experience:** Has your organization had previous administrative and fiscal experience with grant funding?
 |  |
| **3.  Fast start:** Are you able to initiate grant funded activities within 30 days of receiving funds? |  |
| **4.  Evaluation:** Is your organization committed to completing the conference evaluation? |  |

**PROJECT NARRATIVE.** Please describe the following: (maximum word count in parentheses)

**A. Project Overview:** During the grant period for ACT 3.0, what are the objectives and successes achieved by the project to date in the selected Community Action Area? (250 words)

**B. ACT Annual Conference:** Can you confirm that your project will identify at least one staff, two youth and one adult Design Team members to attend the ACT conference and the Legislative Visits?

**C. Deliverable:** A brief narrative report will be required on how you are planning or thinking of incorporating the conference learnings in your work? This should include insights from your ACT project experience to build plans for action to prevent and reduce childhood adversity in communities. (300 words max.)

**BUDGET FUNDING REQUEST**

The grant payment will be on a cost-reimbursement basis with final report and invoice due by May 31, 2025. Complete attached Budget Funding Request that aligns with your proposed project. Provide a budget estimate that includes ACT-funded staff time for participation and presentation in ACT conference.  Please specify the number of adult and youth community members attending the ACT conference and include stipends for their participation in the project and attendance at the conference, as well as conference registration fees. Please note conference registration fees for ACT-funded projects will be $350 per person, for all participants, and staff travel costs for attending the annual ACT conference.  Administrative costs are eligible up to 15% of total personnel costs.  Operating expenses should be limited due to scope of work.

Please download budget template for your budget proposal linked here: [**Budget Template**](https://docs.google.com/spreadsheets/d/1YBhLSryxZJ9x6V_tTnxvyHmgPT7W_0HA/edit?usp=sharing&ouid=113178421057829297049&rtpof=true&sd=true)

**Please submit your application by 5:00 p.m.  January 31, 2025 at** **Info@act-ca.org****.**

**Thank you again for your interest in partnering with All Children Thrive-California. If you have any questions, please feel free to contact Lourdes Perez at** **LP@phadvocates.org****.**