

FINAL 11.23.2021

ACT 2.0 Request for Application: [Project Name]

This applicant:

* \_ Is a currently/previously funded project under ACT.
* \_ Is not a currently funded project under ACT.

**Verification of Applicant Eligibility**

|  |  |
| --- | --- |
| **Eligibility Criteria** | **Agreement/Response to Related Questions** |

|  |  |
| --- | --- |
| **Nonprofit status:** 501(c)3 organizations, other nongovernmental entity, tribal sovereignties, Employer Identification Number, or other documentation |  |
| **Affiliation:** Affiliated with an ACT City Design Team |  |
| **Answer Yes or NO to statements 1-5 below** |  |
| 1. **Organization has a non-discrimination policy**
 |  |
| 1. **Financial audit:** Audit with no substantive findings within the last 3 years
 |  |
| 1. **Fiscal experience:** Administrative and fiscal experience with grant funding
 |  |
| 1. **Fast start:** Ability to initiate grant funded activities within 30 days of receiving funds
 |  |
| 1. **Evaluation:** Commitment to participate in ACT Evaluation as requested by ACT project staff and/or the ACT project Evaluator
 |  |

# PROJECT NARRATIVE

1. **Organization mission statement and how it is relevant to ACT (maximum 200 words)**
2. **Experience addressing child well-being in your community (maximum 200 words)**
3. **Experience with program monitoring, including data collection and reporting (max 300 words)**
4. **Project description, activities, and timeline of key milestones:**

**1. Under the ACT RFA 2.0, the project’s Community Action Area(s) will be the following:**

\_ Youth Development

\_ Creating Protecting Environments

\_ Healthy Childhood Development

**2. Which policy strategy do you expect the community wants to adopt and/or implement to improve child wellbeing?**

**3. Under the Pilot RFA (ACT 1.0) and/or ACT Planning Grant, please describe your achievements, challenges and lessons learned.**

**4. Under ACT 2.0, which activities will you complete to meet the goals you defined in your ACT 1.0 RFA? Options are provided below, but you are not limited to those listed. If an activity is not described below, please include it in this section.**

* + **Data**
		- Needs Assessment
		- Digital Story Maps
		- City Maps to visualize data
		- Public Opinion Satisfaction Surveys
		- Analytics of web and pay-to-pay social
	+ **Policy Activities**

Examples include:

* + - Review and analysis of existing General Plans, Jurisdiction’s Budget, or Local Ordinances
		- Educating policymakers during one-on-one educational meetings
		- Presenting to the City Council/Board of Supervisors/Tribal Council Meetings
		- Creating and distributing “Leave-behind Packets” for policymakers
		- Completing a Policy Selection Process with ACT Coach
		- Developing a Sustainability Plan
* **Youth/Community Design Team/Coalition Structure Development**

Examples include:

* + - Bylaws
		- Membership Packet
		- One-on-one meetings with New Members
		- Member Recruitment Plan
		- Member Retention Activities
		- Room Rentals for Community Meetings
* **Initiative Branding**

Examples include:

* + - Logo Design
		- Website Design
		- Developing and consumer testing for Ads, Factsheets, etc.
* **Incentives and Stipends that are used to support grant activities**

Examples include:

* + - Non-consumable Incentives
		- Consumable Incentives
		- Stipends
* **Community Education Activities**

Examples include:

* + - Educational presentations (e.g., Conduct # of educational presentations annually, with organizations with similar missions to the project’s agency on topics such as x, y, and z.)
		- Educational materials (factsheets, leave-behind packets for community gatekeepers, presentation slides)
		- Media events for newsworthy activities or findings from surveys
		- Digital storytelling to increase understanding of better understand local issues
		- Paid media (must have a Communications Plan)
		- Communications Plan
* **Other Activities:**

**[Please describe.]**

|  |  |
| --- | --- |
| 1. **Do you agree to complete and participate in the following required activities?**
 | Yes/No |
| Log in and regularly engage on PACEs Connection, ACT site  |  |
| Participate in meetings with ACT Coach at least twice a month |  |
| Participate and attend in ACT Learning Communities events |  |
| Collaborate with other ACT cities to share learnings, strategies, and data tools  |  |
| Submit invoices and progress reports according to the schedule defined in the ACT award letter including milestones leading to sustainability of your ACT city program beyond the ACT grant period |  |
| Maintain an ACT Design Team and hold regular (at least quarterly) meetings with participants |  |
| Participate in interviews with the ACT project evaluator |  |
| Follow data collection procedures to document ACT activities and administer surveys |  |
| Identify existing or current data (e.g., administrative, survey, services, outcomes, or other program documentation) that you collect and is relevant to ACT-community action areas (e.g., sociodemographic data of populations served ). Share existing data along with supporting documentation describing the fields and values contained in data and connect the ACT project evaluator with experts in identified existing data sources. Support the ACT project evaluator to address quality issues with existing data, if any identified |  |
| Training for Design Team Members to support a policy campaign. Some examples include:* Racial equity
* Civics 101
* Public Speaking

This link has information about [*Youth Leadership Training Series*.](https://docs.google.com/document/d/1CEN86i4aiiKPypylfRNg-o43YO0VV99WMIewPmgjR68/edit?usp=sharing) |  |

1. **Please provide a timeline with key milestones in the below chart:**

*Key Milestones Timeline*

|  |  |
| --- | --- |
| * Key Milestone
 | Month/Year |
| * Key Milestone
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1. **Budget Funding request that aligns with the proposed Scope of Work**

 **[Budget Doc Placeholder]**